

# Board Award Nomination Guidelines

## Background:

The Board award is meant to recognize an individual (or a group) who is not an AFHTO member but has significantly contributed to the development and growth of team-based primary care within their local community or at the provincial level. Winners will receive their award(s) during the Bright Lights Awards Ceremony at the [AFHTO 2024 Conference](#) on **October 24, 2024**.

## Nomination and Approval Process:

- Members [submit a nomination online](#) for the Board Award category by **August 2, 2024**.
- **Criteria for the nominations:**
  - Individual (or group) is not a physician or staff person from a member organization.
  - Work or support provided has had a positive impact on primary care teams:
    - Describe the work completed or level of involvement,
    - How it has impacted on a team(s),
    - Is the impact at a local, regional or provincial level?
  - Setting a standard or example for others.
    - Describe how the involvement of the nominee(s) has changed or influenced in a positive way the development of primary care teams in general and setting a “bright light” example for others.
  - Unique set of skills and expertise brought to primary care teams.
    - Describe the skills and expertise that the individual (or group) brought to primary care teams.